



# Project Grants Proposal Submission Guideline

Household Energy Platform Program in Bangladesh  
SREDA, Power Division

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**About Household Energy Platform  
Program in Bangladesh –Project**

Household Energy Platform (HEP) program in Bangladesh is a government supported project run by Sustainable and Renewable Energy Development Authority (SREDA) with the technical and financial support from Global Alliance for Clean Cookstoves (GACC). Household Energy Platform program is working to achieve 100% clean cooking solutions by 2030. This target is set according to the Country Action Plan (CAP) by GOB. Since its inception in December, 2016 HEP has been working as a nodal hub for coordinating and facilitating of the stakeholders of clean cooking solutions includes Improved Cookstove and clean fuel. HEP focuses on awareness development, demand creation, research and studies, standards and testing, monitoring and evaluation and so on.

## **Objective of the Research proposal**

Technology and knowledge transfer is an important part of the research and the value of the research is realized when it is **applied**. In the proposal, it is important to describe how the results of the research project will be beneficial for the society in the context of Bangladesh.

## **Summary of the research proposal**

Research proposals must have an exclusive summery not more than 500 words.

## **Who can apply?**

- Academic institutions (Universities and colleges) having a campus located in Bangladesh.
- Organizations located in Bangladesh that are directly associated with research activities on energy and power.
- Improved cookstoves and clean fuel manufactures/producers.
- Scientist, engineers or educators in Bangladesh are eligible for applying. They must have capability and access to any necessary facilities to carry out the research.

Deadline for submission: <b>10<sup>th</sup> Jun 2018</b>
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## **Submission Requirements and Instructions**

Proposals shall be submitted via email or hardcopy to the HEP Secretariat office, SREDA

Email: [householdenergyplatform@gmail.com](mailto:householdenergyplatform@gmail.com)

**N.B: This proposal must be applied research**

## **Review Process**

HEP Secretariat will review the proposals.

## **Announcement of Result**

The list of the selected proposals will be available in the website of SREDA and Facebook page of HEP:

<https://www.facebook.com/profile.php?id=100011586940287>

## **Final Report Submission**

- A report which will carry outputs from the project has to be submit to HEP, SREDA within 6 months from the date of contract.
- HEP Will have the full authority of publishing the outcomes from the research at any time.

## **Proposal format**

Proposal Margin and Spacing Requirements:

The proposal must conform with the following requirements:

- Use times new roman at a font size of 12 points.
- Line spaces 1.5.
- Justified text.
- Margin, in all directions, must be at least an inch.

## Section of the Proposal

The sections described below represent the body of a research proposal submitted to HEP. Failure to submit the required sections will result in the proposal not being accepted, or being returned without review.

A research proposal must contain the following sections

- A. Cover page
- B. Research summary
- C. The objective of the research
- D. Table of contents
- E. Literature review
- F. Research description
- G. Statement of work and schedule
- H. Budget ( **budget shall be 50 thousand to 5 lac**)
- I. Reference
- J. Facilities, equipment and other resources