



**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
MINISTRY OF POWER, ENERGY AND MINERAL RESOURCES
POWER DIVISION
Sustainable and Renewable Energy Development Authority (SREDA)
IEB BHABAN, LEVEL-10, RAMNA
DHAKA-1000**

**Request for Quotation (RFQ)
For Making Honour Board**

AS PER PPR-2008

September, 2021

Ministry of Power Energy & Mineral Resources
Power Division
Sustainable and Renewable Energy Development Authority (SREDA)
IEB Bhaban (10th Floor), Ramna, Dhaka-1000.

RFQ No: 27.02.0000.013.07.060.21.142

Date: 29/09/2021

Subject : Request for Quotation (RFQ) for Making Honour Board

To :	M/S. Phone : Mobile :
Date :	

1. SREDA, Power Division, Ministry of Power, Energy & Mineral Resources has a budget allocation for the purchase of Goods and wishes to apply some of that allocation for the purchase of Goods for which this Request for Quotation is issued.
2. Detailed Specifications and Requirement for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date of the office as specified in **Para-6** below.
5. Quotation in a sealed envelope shall be submitted to the office of the undersigned on or before **12:00 PM, 07/10/2021**. The envelope containing the Quotation must be clearly marked "**Quotation for Making Honour Board**" and **DO NOT OPEN** before **12:30 PM, 07/10/2021**. Quotations received later than the time specified herein shall not be accepted.
6. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of 10 (ten) days pursuant to Rule 71 (4) of the public procurement Rules, 2008.
7. All Quotations must be valid for a period of at least 30 days from the closing date of the Quotation.
8. No public opening of Quotations received by the closing date shall be held.
9. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
10. Rates shall be Quotationed and, subsequent payments under this contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
11. Quotationer shall have legal capacity to enter into Contract, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License and Tax Identification Number (TIN)** without which the Quotation may be considered non-responsive.

